

## CLARKSON COLLEGE – GRADUATE NURSING PROGRAM

### PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER CLINICAL ROTATION INFORMATION

#### Clinical Settings & Preceptors by Course, Including Hours Requirements

Course	Type of Preceptor	Total Hours for MSN & Certificate Students	Total Hours for BSN-DNP Students
NS 830	MD, DO, PA, NP	100	125
NS 856		150 total*	200
NS 857	• Psychiatrist (MD)	160	200
NS 858	• Psychiatric Mental Health NP	160	200
NS 859	(may not use PAs)	180	250

\*50 hours in NS 856 MUST be with a licensed, Master’s prepared therapist, such as a licensed independent social worker, licensed master social worker, psychologist, or psychiatric nurse practitioner who performs ONLY counseling-all others require faculty approval. **DocuSign required.**

#### Clinical & Preceptor Guidelines

##### 1. Preceptors & Clinical Sites

**Note: All preceptors must be currently licensed in the state where you intend to do your clinical.**

##### **Appropriate Preceptors for NS 830\*/\*\***

- Physician (MD)
- Osteopathic physicians (DO)
- Nurse practitioner (NP)

\*PAs can be used as preceptors in PMHNP program for **NS 830 ONLY!** PAs cannot be used as preceptors in Florida, Oklahoma, Arizona, or Maryland.

\*\*No telehealth allowed in NS 830.

##### **Acceptable Clinical Sites for NS 830: Family Practice ONLY**

##### **Appropriate Preceptors for NS 856, NS 857, NS 858, & NS 859**

- Psychiatrist
- Psychiatric Mental Health Nurse Practitioner
- Licensed, Master’s prepared therapist for 50 hours in NS 856

Telehealth is allowed (not required) in the PMH clinicals; a maximum of 300 hours is allowed. Students must be present **with the provider** during the telehealth visits.

**Note: All preceptors must be currently licensed in the state where you intend to do your clinical.**

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#### Acceptable Clinical Sites

- Inpatient psychiatric facilities
- Outpatient psychiatric facilities
- Psychiatric emergency/crisis units
- Outpatient counseling centers
- Outpatient community health centers\*

\*Preceptor must be a mental health provider.

2. All preceptors must have at least two (2) years of experience (no exceptions).
3. All preceptors must be practicing in an area related to content in the course in which you are registered.
4. You **may not** use any family relation as a preceptor. Any preceptorship hours completed with a family member will not be included in the total clinical preceptorship hours.
5. Students who complete clinical hours at their current place of employment must do so in a department OTHER THAN the one in which they are employed.
6. Students who are employed at/with Nebraska Medicine must contact the Director BEFORE completing preceptor hours to obtain a different log-on user ID for EPIC (charting).
  - Specialty hours are hours spent at a specialty site i.e., prison-hands on patient care.
7. You must have an agreement for ALL providers with whom you see patients, including partners in a practice.
8. You must fill out a new Nurse Practitioner Clinical/Practicum Site & Preceptor Agreement Form for every preceptor, every course, and every semester. **This is required even when you use preceptor and facility more than once.**

#### Additional Guidelines

- **You may work with no more than two preceptors for a clinical course. If you wish to (or need to) work with more than 2 preceptors, you will need written approval from your course faculty.**
- **50% of the required clinical hours must be completed at midterm in order to receive a passing grade at midterm.**

#### Required Clinical Experiences

All required clinical experiences (e.g., care of an adult, care of a child, etc.) must be documented in Typhon for you to receive credit.

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#### **Required Clinical Experiences (hour & visit requirements are the minimum required)**

##### **Population Focused**

- Adult (Ages 18-59)—100 hours
- Children & Adolescents (Ages <18 years)—50 hours
- Older Adult (Ages 60 and older)—50 hours

#### **Recommended Clinical Experiences**

Log all recommended experiences in Typhon as these show up on your portfolio of clinical experiences.

- Inpatient Visits
- Group Therapy
- Substance Abuse

#### **Paperwork Deadlines & DocuSign Process**

- These deadlines reflect the day by which all students are required to have completed and submitted a Nurse Practitioner Clinical/Practicum Site & Preceptor Agreement Form for an upcoming clinical/practicum course.

<b><u>Semester</u></b>	<b><u>Deadline</u></b>
Spring	1 November
Summer	1 March
Fall	1 June

- **Students who have not completed and submitted a Nurse Practitioner Clinical/Practicum Site & Preceptor Agreement Form will not be allowed to enroll (i.e., register) for a clinical (i.e., practicum) course.**
- **Exceptions will be made for students who submit requests for placement in My Clinical Exchange or who experience unavoidable preceptor changes (e.g., the preceptor declines to accept the student once confirmed).**

**Note: You may not attend ANY clinical (practicum) hours until all paperwork is completed. All students must receive approval from course faculty as well as a completion email from DocuSign indicating the process has been complete. Any clinical (practicum) hours completed prior to final completion will not be included in the total clinical (practicum) hours required for completion of the course.**

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DocuSign Process

<u>Step</u>	<u>Responsible Party</u>	<u>Action</u>
1	Student	Student initiates Nurse Practitioner Clinical/Practicum Site & Preceptor Agreement Form  Note: The only exceptions <u>considered</u> are for students who submit placement requests in My Clinical Exchange or for unavoidable preceptor changes, such as the preceptor declining to have the student follow him/her.
2	Graduate Nursing Advisor	Verifies that the student has filled out a form for the correct course and term.
3	Compliance Department	Completes the DocuSign agreement and sends the document back to the student to upload into the clinical course.  Note: If the document is not complete by the end of the first week, <b><u>the student is responsible for speaking with course faculty regarding options for remaining in the course or withdrawing from the course.</u></b>

NOTE: Preceptor and clinical sites will not be added into Typhon without DocuSign paperwork being completed.

Upon completion of DocuSign paperwork and the start of the academic term (semester), you are expected to evenly distribute clinical hours over the course of the semester\*. The exception to this requirement is NS 830; students will not be allowed to begin clinical (practicum) hours until they have successfully completed Graduate Weekend.

**\*If your paperwork is not complete by the start of the semester, you must reach out to course faculty immediately to inform them where you are in the process.**

If you, as a student, or your preceptor have any questions concerning DocuSign, please direct them to [MSNAdvising@clarksoncollege.edu](mailto:MSNAdvising@clarksoncollege.edu)